



EMPIRE OIL & GAS NL

# Shareholder Communications Policy



**Empire Oil & Gas NL**

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**Policy Manager**

Company Secretary

**Approval Authority**

Board of Directors

**Release Date**

23 August 2016

**Review Date**

30 June 2017 (annually)

**Distribution Level**

All officers, employees and  
agents of Empire Oil & Gas NL

**Version Reference**

Board Approved –  
Issued for Use

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## Purpose

The Board aims to ensure that the Shareholders are informed of all major developments affecting Empire Oil & Gas NL (**Empire**) state of affairs.

## Policy

Information is communicated to Shareholders through:

- the Annual Report delivered by post or via email (if requested by the Shareholder) and which is also released to the ASX and placed on Empire's website;
- the half yearly report which is released to ASX and also placed on Empire's website;
- the quarterly reports which are released to ASX and also placed on Empire's website;
- disclosures and announcements made to the ASX, copies of which are placed on Empire's website;
- notices and explanatory statements of Annual General Meetings and General Meetings copies of which are released to ASX and placed on Empire's website;
- the Chairman's address and the Chief Executive Officer/Managing Director's address made at Annual General Meetings and General Meetings, copies of which are released to ASX and placed on Empire's website;
- Empire's website on which Empire posts all announcements which it makes to the ASX; and
- the auditor's lead engagement partner being present at the Annual General Meeting to answer questions from shareholders about the conduct of the audit and the preparation and content of the auditor's report.

As part of Empire's developing investor relations program, Shareholders can register with Empire to receive email notifications of when an announcement is made by Empire to the ASX, including the release of the Annual Report, half yearly reports and quarterly reports. Links are made available to Empire's website on which all information provided to the ASX is immediately posted.

Shareholders are encouraged to participate at all General Meetings and Annual General Meetings of Empire. Upon the despatch of any notice of meeting to Shareholders, the Company Secretary shall send out material with that notice of meeting stating that all Shareholders are encouraged to participate at the meeting.

Historical Annual Reports of Empire are provided on Empire's website.

Shareholders queries should be referred to the Company Secretary in the first instance.

## Review of the Policy

The Board is responsible for reviewing this Policy to determine its appropriateness to the needs of Empire from time to time.

This Policy may be amended by resolution of the Board.

## Who to Contact

Any questions relating to the interpretation of this Policy should be forwarded to the Company Secretary.

## Publication of Policy

A copy of this Policy is available at [www.empireoil.com.au](http://www.empireoil.com.au).

## Glossary

Term	Definition
Annual Report	means the annual report of Empire.

## Shareholder Communications Policy

Term	Definition
ASX	means ASX Limited ACN 008 624 691 or the securities exchange operated by it (as the case requires).
Board	means Empire's board of directors.
Chairman	means the person appointed as the chairman of the Board from time to time.
Chief Executive Officer	means the person appointed as Chief Executive Officer of Empire from time to time.
Company Secretary	means the person appointed as the company secretary of Empire from time to time.
Director	means the persons appointed as directors of Empire from time to time.
Empire	means Empire Oil & Gas NL ABN 55 063 613 730.
Managing Director	means the person appointed as Managing Director of Empire from time to time.
Policy	means this document or any amending or replacement document.
Shareholder	means a shareholder of Empire.